



## Grant Seeker Guidelines – Shuswap Community Foundation

### 1. WHO IS ELIGIBLE TO APPLY?

We consider grant applications from organizations that:

- Are determined as charitable under CRA rules (<https://www.canada.ca/en/revenue-agency/services/charities-giving/charities/applying-registration/charitable-purposes.html>), public entities or other charitable, educational or cultural organizations.
- Provide programs and services within the Shuswap

### 2. WHAT DOES THE COMMUNITY FOUNDATION FUND?

SCF works every day to create a stronger, healthier Communities in the Shuswap, which means supporting initiatives in a broad range of fields: education, sports and fitness, arts and culture, healthcare, the environment – just to name a few. Our staff are always happy to discuss your project proposal and provide guidance for any application.

### 3. CAN ORGANIZATIONS APPLY FOR CONTINUED FUNDING?

Shuswap Community cannot entertain requests for ongoing or multi-year funding at this point in time.

### 4. WHAT IS THE RANGE OF SCF GRANTS?

We do not set a minimum or maximum amount for grant awards however, we are limited by the funds available to us (based on the rate of return on investments) and the number of successful applications received in any given grant cycle.

### 5. IS THERE A MATCHING REQUIREMENT FOR FUNDS RECEIVED?

There is no need to have matching funds or additional funders, however, it is always good to see funding from other sources.

### 6. WHAT ACTIVITIES TYPICALLY DO NOT RECEIVE FUNDING?

We do not fund applications in support of the following:

- an organization's usual operational or core expenses, such as heat, rent, or existing staff salaries. Projects can only include costs that are incremental to an organization's existing operations;
- grants for individuals;
- fundraising campaigns;
- covering deficits, retiring debts or mortgage payments;
- providing for or establishing endowments;
- activities of religious organizations that serve primarily their membership and/or for direct religious purposes;
- political organizations or campaigns;



- lobbying legislators or influencing elections;
- improvements or additions to land or property which might revert to private ownership;
- travel costs;
- team or club sponsorships;
- projects that duplicate services provided by other organizations;
- special fundraising events/celebration functions;
- marketing endeavors and personal research, unless the marketing is directly connected to the project or program in your grant application;
- core operating expenses for public and private elementary and secondary schools and public and private colleges and universities;
- projects that are typically the funding responsibility of federal, provincial or local governments;
- scholarship programs; SCF holds several scholarships and bursaries that are available to students within the Shuswap area – please see the scholarships and bursaries section of our website
- programs that have already taken place or any type of retroactive funding requests (expenses which predate the current grant cycle)

## **7. ARE NEW ORGANIZATIONS ELIGIBLE?**

SCF is eager to consider funding new organizations for start-up or project support. However, because we are interested in funding work that continues to address community needs long after the grant funds are depleted, these requests are reviewed carefully on a case-by-case basis and must make a convincing case that:

- The condition the proposal addresses is significant and can be measured;
- The applicant has the organizational ability to address the problem, can document an unmet need, is aware of other organizations that are working in the same area and is the best organization to do this work;
- The organization and its program are likely to achieve the outcomes described in the proposal;
- The organization has plans in place to ensure that its programs will continue to operate once grants funds are expended.

## **8. WHAT CRITERIA SHOULD APPLICATIONS EMPHASIZE?**

We look for proposals that:

- have a program/project that will positively impact persons and/or communities within the Shuswap.
- addresses a significant need affecting the region's population or special populations;
- have the ability to leverage resources through other funding, in-kind donations, volunteers and partnerships;
- Demonstrate their capacity to provide the necessary services using good administrative and financial management;